International Congress for School Effectiveness and Improvement

Company Secretary: Elizabeth Lee
Email: companysecretary@icsei.net
Web: www.icsei.org

Registered Office:
C/- The University of Melbourne
ABN 56 631 442 370

Dear ICSEI Member

NOMINATIONS FOR ELECTION TO THE BOARD

The Board of the International Congress for School Effectiveness and Improvement ("ICSEI") calls for nominations for the following Board appointments:

Two ordinary elected Directors (Board members)

The Constitution provides that every year, one third of the six ordinary elected Directors must stand down at the AGM and may stand for re-election if they have not served the maximum term of 9 years (from when they were first elected to the Board or its predecessor, the ICSEI Pty Ltd Board).

Two Director positions will become vacant on the Board at the 2026 AGM. The two Directors standing down at the 2026 AGM are Dr Christine Grice and Dr Trista Hollweck, having completed their current three-year terms.

The elections are being conducted by the Finance, Risk, Audit and Governance Committee (FRAG) of the Board, in accordance with ICSEI Constitution and By-Laws No. 1 and 2 which are available at https://www.icsei.org/about-icsei/governance/

The members of the Board must reflect the international character of ICSEI and ICSEI endeavours to ensure that at least 5 separate countries (preferably from four continents) are represented on the Board. In accordance with ICSEI's governance requirements, at least two Directors on the Board must be resident in Australia.

A nominee must:

- Be a current paid member or life member of ICSEI at the date of nomination.
  Membership status can be confirmed by logging in to the membership area of the website at https://www.icsei.org/member-login/#myaccount
- Be committed to attending the virtual and face-to-face meetings of the Board and participating in one or more Standing Committees.
- Acknowledge that they will not solicit votes for election.
- Agree to obtain an Australian Director Identification Number (DIN) if they are successful in being elected and prior to formally taking up their position on the Board (see below for further details).
- Supply a three hundred (300) word statement (without citations or references) that provides details of their motivation and contributions to school effectiveness, improvement, innovation and ICSEI, including their vision for ICSEI.

The 2026 Board Elections Nominations Form is available at https://www.icsei.org/wp-content/uploads/2026/07/ICSEI-2026-Election-Nominations-Form.pdf

Please note the following:

1. *The nomination form is a fillable pdf. This means that you can add text and your signature to the form electronically. Or you may print the form, complete it manually and scan the document before submitting it.*

2. *To complete your nomination, first export the form as a pdf and save it. Then use your preferred method for completing the form.*
3. *If you have any issues accessing or completing the form, please contact companysecretary@icsei.net.*

Members wishing to nominate one or more members for election should complete the Nomination Form and email it to Elizabeth Lee, ICSEI Company Secretary at **companysecretary@icsei.net** by midnight (UTC -11) on **5 October 2026**.

Members may nominate no more than two persons as Director.

A nomination shall require the signature of two (2) current paid members or life members, and the signature of the nominee. Electronic signatures or an email trail evidencing agreement of the nominators and nominee are acceptable.

We strongly encourage members from different countries, backgrounds and parts of the world to nominate members to stand for election to the Board. ICSEI strives to be a community that is internationally inclusive for all its members and has a strong ethical stance regarding inclusion and diversity.

An election will be called if more than two members are nominated to be a Board Member.

Voting, if required, will be held in October 2026. Only members who are current paid members or life members shall have the right to vote. Members will be notified by email if an election is to be conducted and they have the right to vote. Election information will also be available on the ICSEI website.

At the AGM in November 2026, FRAG shall report the results of the election. Members of FRAG are:

- Professor Dorothy Andrews, Co-Chair and Board Member, Board-appointed Director
- Dr Christine Grice, Co-Chair and Board Member
- Dr David Gurr, Board-appointed Director
- Dr Rania Sawalhi

The election will be conducted with the support of an independent ICSEI member external to the current Board election process.

We look forward to your active participation in this process.

Elizabeth Lee
Company Secretary
September 2026

Director's Information
A high-level overview of the Director role can be found at
https://www.icsei.net/wp-content/uploads/2026/07/Director-information-August-2026.pdf
Director Identification Number
In Australia the requirement for all registered company directors (including foreign nationals located outside Australia) to have a Director Identification Number has recently been introduced as a fraud prevention measure.
A DIN is a unique identifier that a director will apply for once and keep forever – which will help prevent the use of false or fraudulent director identities.
Each Director (Board member of a company registered in Australia) is required to apply individually and must provide identification and other information. Failure to have a DIN is an offence and penalties apply.
ICSEI Members who are elected in the 2026 Elections will be required to apply for a DIN before they are officially appointed. More details about the process can be found at: https://www.abrs.gov.au/director-identification-number

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Nomination Form – Elected ICSEI Board Director

I, _____
(Name of member proposing this nomination - must be a current paid member or life member of ICSEI)

Signature: _____Date: _____

wish to nominate:

_____
(Name of person being nominated – must be a current paid member or life member of ICSEI)

For the position(s) of:

☐ Elected Board Director

I, _____

wish to second this nomination:
(Name of member seconding this nomination - must be a current paid member or life member of ICSEI)

Signature: _____ Date: _____

Nominee Declaration (all boxes must be ticked for this nomination to be valid)

- ☐ I am a current paid member or life member of ICSEI
- ☐ I am willing to serve on the Board of ICSEI
- ☐ I will not solicit votes for the election in any way
- ☐ I am committed to attending the virtual and face-to-face meetings of the Board and committees
- ☐ I am committed to participating in one or more Board Standing Committees
- ☐ I agree to obtain an Australian Director Identification Number (DIN) if I am successful in being elected

Name of Nominee: _____

Country of residence: _____

Signature: _____ Date: _____

The nominee must provide a 300-word (maximum) statement (without references or citations) that details their motivation and contributions to school effectiveness, improvement, innovation and ICSEI, including their vision for ICSEI.
Please email this completed **Nomination Form** together with the **Nominee's Statement** to the **ICSEI Secretariat** at companysecretary@icsei.net by midnight (UTC -11) on **5 October 2026**.